






## Genesee Valley Emergency Nurses Association Chapter Monthly Meeting Minutes

**Meeting Date:** October 12th, 2015

**Location:** Henrietta Ambulance

<u>TOPIC</u>	<u>DISCUSSION &amp; ACTION</u>	<u>RESPONSIBLE PERSON</u>	<u>STATUS/ ACTION</u>
<b>Called to order @ 1706</b>	Members Present: Monica Seaman, Dawn MacMullen, Sue Chalupa-Breese, Tammy Ophardt, Gwen Williams, Sue Knapp, Ginny Hebda, Wendy Allen-Thompson Excused: Rosa Waldroff, Deb Taylor	Tammy Ophardt	closed
<b>Approval of Minutes</b>	<ul style="list-style-type: none"> <li>Unable to approve September meeting minutes- postpone until November.</li> </ul>	Tammy Ophardt	closed
<b>President's Report</b>	<ul style="list-style-type: none"> <li>5 GVENA members attended the National Conference in Orlando, Florida. Great topics and discussions. Next year's National Conference will be in Los Angeles California.</li> <li>Monday November 9<sup>th</sup>- Genetech will be providing an educational offering at Pomodoro Grille 3400 Monroe Ave. GVENA meeting will be held briefly before Genetech presentation. See sign up in attachment. To date 17 people are signed up.</li> <li>Congratulations Sue Chalupa- Breese for your March of Dimes win as Emergency Nurse of the year.</li> <li>NYS ENA has hired a CPA</li> <li>GVENA to discuss hiring a forensic CPA at the chapter level.</li> </ul>	Tammy Ophardt   Dr Chris Burke - November 9 - Invitati	open
<b>Treasurer's Report</b>	<ul style="list-style-type: none"> <li>Sue Chalupa Breese received letter from Kelly Anderson CPA hired by NYS ENA. Per Kelly there is up to 4,000 dollars that is unaccountable.</li> <li>Rosa Waldroff received from Deb Taylor GVENA treasurer books both 2013, and 2014. No check registers were received.</li> <li>Kathy Conboy is aware and involved in this matter, as NYS ENA Treasurer.</li> <li>Per Sue Chalupa- Breese she and Ginny Hebda reviewed and evaluated 2013,</li> </ul>	Sue Chalupa Breese	closed

	<p>2014, and 2015 GVENA financial records. Last known correct balance was January 31, 2013.</p> <ul style="list-style-type: none"> <li>As of today we have a balance of 9,145.84\$ per 1<sup>st</sup> Niagara</li> <li>Tammy Ophardt to send certified letter to Deb Taylor inquiring about past check registers.</li> <li>Sue Knapp recommends accountant to audit GVENA books- will be discussed further at next meeting.</li> </ul>		
<b>Secretary's Report</b>	<ul style="list-style-type: none"> <li>Nothing at this time, sorry about late September meeting minutes</li> </ul>	Monica Seaman	closed
<b>Membership</b>	<ul style="list-style-type: none"> <li>180 members, 8 expiring postcards went out as reminder to renew.</li> </ul>	Ginny Hebda	closed
<b>Communications</b>	<ul style="list-style-type: none"> <li>Behind on election pieces- stay tuned.</li> </ul>	Dawn MacMullen	open
<b>Education</b>	<ul style="list-style-type: none"> <li>TNCC class November 14<sup>th</sup> and 15<sup>th</sup> at RGH (full) 22 people signed up.</li> <li>Trauma Cruise is also full.</li> <li>ENLS- Emergency Neurological Life Support upcoming classes @ URMC Oct 26<sup>th</sup> class is cancelled but October 27<sup>th</sup> still has openings. See attachment.</li> <li>Friday November 6<sup>th</sup> Injury Prevention workshop <a href="#">CLICK HERE TO DOWNLOAD FLYER</a></li> <li>TNCC and ENPC class days for 2016 identified- once confirmed will advertise.</li> <li>Looking to have CEN review hosted by GVENA late winter, spring- stay tuned</li> </ul>	<p>Sue Chalupa-Breese</p>  <p>ENLS Registration Form.pdf</p>  <p>Emergency Neurologic Life Support</p>	open
<b>Meetings</b>	<ul style="list-style-type: none"> <li>ENA State Council Meetings: November 6 &amp; 7 Middletown, NY.</li> <li>Our 2016 NYS ENA President will be Jacquelyn Glendenning.</li> </ul>	Tammy Ophardt	closed
<b>Conferences</b>	<ul style="list-style-type: none"> <li>Next year's 2016 Setting the Pace will be held in Saratoga Springs April 7<sup>th</sup> &amp; 8<sup>th</sup></li> </ul>	Tammy Ophardt	Closed
<b>Old Business</b>	<ul style="list-style-type: none"> <li>Reminder to vote for GVENA positions- Secretary, President-elect, and Treasure. Voting is now open and available on line.</li> <li>Ginny Hebda motioned to rename GVENA scholarship to "GVENA Educational Scholarship fund in Memory of (list names)" 2nd by Sue Chalupa Breese- passed by all.</li> <li>Policy and Procedures continue to be reviewed at State level.</li> </ul>	Tammy Ophardt	open
<b>New Business</b>	<ul style="list-style-type: none"> <li>Motion by Sue Chalupa Breese to donate 50\$ from GVENA to the scholarship fund. 2<sup>nd</sup> by Sue Knapp</li> <li>Sue Chalupa Breese offered her house for December 14th holiday Meeting.</li> </ul>	Tammy Ophardt	open

	<ul style="list-style-type: none"> <li>Sue Knapp motioned to hold monthly GVENA meetings at Henrietta Volunteer Ambulance. 2<sup>nd</sup> by Dawn MacMullen. Ginny Hebda will speak to Reg Allen.</li> </ul>		
<b>Adjournment @ 1827</b>	1 <sup>st</sup> - Gwen Williams, 2 <sup>nd</sup> - Sue Knapp	Tammy Ophardt	closed

**Respectfully submitted,**

Monica Seaman MS, RN 2015 GVENA Secretary

**Miscellaneous information:**

**Amendments:**