

Genesee Valley Chapter Emergency Nurses Association

Monthly Meeting Minutes

Meeting Date: November 14, 2016

Location: Henrietta Volunteer Ambulance

<u>TOPIC</u>	<u>DISCUSSION & ACTION</u>	<u>RESPONSIBLE PERSON</u>	<u>STATUS/ ACTION</u>
Called to order @ 1700	Members Present: Patrick Byrne, Susan Chalupa-Breese, AnnMarie Dailey, Virginia Hebda, Susan Knapp, Rosemary P. Magill, Tammy Ophardt, Lucinda Pack, Monica Seaman, Wendy Allen Thompson, Gwen Williams, Excused: Mary Mahler, Rosa Waldroff Meeting called to order by President Susan Knapp.	Susan Knapp	Closed
Welcome and Introductions	President Susan Knapp welcomed the members and guests to the monthly GVENA Attendees were reminded to sign the attendance sheet.	Susan Knapp	Closed
Approval of Minutes	Minutes form 10/10/16 were reviewed. <ul style="list-style-type: none"> • Corrections: none Motion to approve 10/10/16 minutes: Virginia Hebda/2 nd Sue Chalupa-Breese. Passed.	Susan Knapp	Closed
Secretary Report: Gwen Williams	October 2016 meeting minutes submitted for approval. PO Box checked – no mail for chapter.	Gwen Williams	Closed
Treasurer's Report: Susan Breese	Checking account balance: \$11,000. Check received from Finger Lakes Regional; Training Center for \$650 for TNCC November 2016. Grey Goose account balance as of 11/1/16: \$260.37 Motion to add \$1500 to the Grey Goose Graphics account. Discussion – GVENA has used Grey Goose Graphics since 2009 and NYS ENA also		

	uses Grey Goose for website/constant contact and additional requests. Grey Goose is very responsive to calls and e-mails. Motion to accept: Gwen Williams/2 nd Virginia Hebda. Approved.	Susan Chalupa Breese	Closed
President-Elect Report: Monica Seaman	Committee Chairpersons for 2017 will be recruited – if interested, please contact Monica.	Monica Seaman	Closed
Past President Report: Tammy Ophardt	Tammy Ophardt will present NYS Council report under State Council Report.	Tammy Ophardt	Closed
President's Report: Susan Knapp	Dates to remember for November/December: <ul style="list-style-type: none"> • Incoming State and Chapter Officer/Leaders webinar – link is on ENA portal • 12/6/16, 1700 – chapter officer transition meeting at Sue Knapp's home. Please bring a dish to pass. • 12/12/16, 1700 – chapter meeting at Henrietta Volunteer Ambulance 	Susan Knapp	Closed
Committees:			
Membership: Virginia Hebda	Chapter membership as of 11/13/16: 171 members.13 13 expired members 1 new member List was distributed at the meeting. Welcome letters were sent to new members. Membership renewal reminders/postcards were sent to expiring members.	Virginia Hebda	Closed
Communications Dawn MacMullen	No report. Chapter newsletter will be sent out by the end of this week.	Dawn MacMullen	Closed
Education: Patrick Byrne and Susan Chalupa-Breese	GVENA Sponsored Courses <ul style="list-style-type: none"> • ENPC Provider Course November 19-20 canceled due low registration (4). Course will be rescheduled for spring 2017. • 2017 course dates will be determined based on NYS ENA Council meeting dates. 		

	<p>Patrick Byrne will be mentored as TNCC/ENPC Course Director in 2017.</p> <p>2017 Chapter meeting location: GVENA will continue to meet at HVA the 2nd Monday of the month from 1700-1900 in either the Board Room or the large education room.</p> <p>Topics for 2017 education sessions:</p> <ul style="list-style-type: none"> • Dr. Cullinan on disaster preparedness/decontamination • Other topics suggested: • Armed Robbery – protocols, process for calling 911 – what information is needed, lessons learned • <p>Motion by Sue Chalupa-Breese: Patrick Byrne will contact a speaker for 1/9/17 chapter education session. Chapter will provide refreshments. 2nd Tammy Ophardt. Discussion – none. Approved.</p>	Patrick Byrne and Sue Breese	Closed
NYS ENA Report: Tammy Ophardt	<p>Tammy Ophardt gave the NYS ENA report from the 10/29/16 Sate Council meeting in Binghamton.</p> <ul style="list-style-type: none"> • Chapter Secretary – all GVENA minutes need to be sent to the State Secretary to be posted on the state website. A link to the chapter website is no longer sufficient. Chapter minutes to be sent to: Jamla.Bergman@gmail.com • State Conference 2017 – April 27-28, Council meeting April 29: Saratoga Springs Holiday Inn. Speakers and vendors are being solicited. 2014 ENA President, Deena Brecher will be a speaker. • TNCC Test B has been compromised – course directors directed to do not use. • TNCC/ENPC Instructor modules must be completed by 11/30/16 – requires 4-6 hours online. No cost until 11/30/16, after 11/30/16 there will be a \$100 cost. • Sally Snow, National ENA liaison to NYS attended the meeting. • 2017 Membership Committee recruitment efforts will directed toward Nurse Managers. • April 2017 state chapter challenge donations will be directed to the ENA Foundation. • 2017 ENA State and Chapter Leaders Orientation will be held February 17-19 		

	<p>in Las Vegas – registration information is on the ENA website.</p> <ul style="list-style-type: none"> • ENA Connect newsletter is monthly at ENA.org • NYS ENA received the Achievement Award at the National ENA Gala – thank you for chapter support. • 2017 National ENA Conference will be September 12-16 in St. Louis. • 2017 NYS ENA Council Meetings and Locations: reminder that there will be a webinar option for adverse weather conditions and to make hotel reservations early <ul style="list-style-type: none"> ○ January 27-28 – Binghamton, Doubletree ○ April 29 – Saratoga, Holiday Inn ○ July 21-22 – Binghamton ○ October 20-21 - Binghamton • 2017 State Officers: <ul style="list-style-type: none"> ○ President: Ivy Budai-Henry ○ President Elect: Martha Reid ○ Treasurer: Maureen Chernosky ○ Secretary: Jamla Bergman ○ Board Member at Large: Renee Sylvies • Mary Ellen Jennison will send information to the chapter treasurer's re: Key Bank sign on. • TNCC/ENPC Instructor payments due to Mary Ellen to be reconciled on the spreadsheet. • Embroidered stars from US flags – please see website for information, 2" stars to be cut from flags before burning to be given to veterans in the ED. 	Sue Knapp	Closed
Old Business	<p>TNCC 7th edition – 1 day recert course as discussed at previous meeting. Participants must register 30 days prior to course - online modules required Participants must have current card – 7th edition TNCC. Discussion – can they lose their card if they recert at 2 years instead of 4 (take course early)? Recert – no CEU's, test out only, no class lectures Cost – TBD</p> <p>2017 ENPC and TNCC Courses dates TBD based on RGH Education Center availability:</p>		

	<p>TNCC recert – March 4 ENPC – March TNCC – April TNCC/ENPC – September/October and November.</p> <p>ENA free 1 year membership drawing from Emergency Nurses Week: Rochester General – Andrea Estes Strong Memorial– Sidney Cammilleri Highland – Susanne Queiroz Unity – Jane Fusco Newark Wayne – Melissa Waldeck Noyes – Amy Bridge FF Thompson – Sherry O’Neil Strong West – Lianna Gates If a winner declines, we have the other entries from the hospital.</p> <p>Chapter newsletter will be distributed by the end of the week.</p> <p>Wendy Allen Thompson – received the Best Boss Award on Roc Rocs – congratulations</p> <p>Coalition meeting at SJFC was sponsored by GVENA – 100 attended.</p>	Susan Knapp	Closed
New Business	<p>December meeting 12/12/16 at Henrietta Ambulance – education opportunity with refreshments, suggested topic Holiday Heart</p> <p>Rosemary will investigate a holiday charity for gift giving.</p>		
Motion to Adjourn:	<p>Motion to adjourn at 1824 by Sue Chalupa-Breese/2nd Rosemary P. Magill. Motion passed. Meeting adjourned.</p>		

Next meeting: Monday, December 12, 2016, Henrietta Volunteer Ambulance Education Room, 1700.

Respectfully submitted,

Gwen Williams, MS, RN-BC, CNS-BC, CEN, GVENA Secretary 2016