

Genesee Valley Chapter Emergency Nurses Association

Monthly Meeting Minutes

Meeting Date/Time: April 11, 2016, 1700

Location: Henrietta Volunteer Ambulance

<u>TOPIC</u>	<u>DISCUSSION & ACTION</u>	<u>RESPONSIBLE PERSON</u>	<u>STATUS/ ACTION</u>
Called to order @ 1700	Members present: Wendy Allen Thompson, Susan Chalupa-Breese, Patrick Byrne, Virginia Hebda, Susan Knapp, Mary Mahler, Dawn MacMullen, Tammy Ophardt, Monica Seaman, Rosa Waldroff, Gwen Williams Excused: none Meeting called to order by President Susan Knapp	Susan Knapp	Closed
Approval of 3/14/16 Minutes	Correction: Under Education, Chapter Education session Allergy Advocacy Association, date should be May 9 th , not May 5 th . Motion to approve with correction: Sue Chalupa-Breese, 2 nd Virginia Hebda.	Susan Knapp	Closed
Officer Reports: Secretary: Gwen Williams	Minutes from 3/14/16 minutes submitted and approved. Minutes are posted on the GVC ENA website for review prior to the meeting.	Gwen Williams	Closed
Treasurer's Report: Susan Chalupa-Breese	As of April 9th, Sue Breese has access to online banking at 1 st Niagara. <ul style="list-style-type: none"> • Account balance is approximately \$9,700 minus outstanding checks from the recent ENPC and TNCC courses. • Signatures forms for access associated with this account • Were sent by the NYSENA Treasurer, Mary Ellen Jennison to Sue Breese. • No debit card is associated with this account. 	Sue Chalupa-Breese	Closed
President-Elect Report: Monica Seaman	Monica thanked the chapter for receiving the scholarship/ registration fee to attend the NYSENA Setting the Pace Conference April 7-8 in Saratoga Springs.	Monica Seaman	Closed

Past-President Report: Tammy Ophardt	No report.	Tammy Ophardt	Closed
Past President Report: Susan Knapp	<p>Sue Knapp listed the April key dates and deadlines from National ENA for member information:</p> <ul style="list-style-type: none"> • National Volunteer Week – 4/10-4/17/16 • Webinar date • ENA Foundation Academic Scholarships deadline for submission 4/30/16 	Susan Knapp	Closed
Committee Reports: Membership: Virginia Hebda	<p>Chapter membership - 186 as of 4/10/16.</p> <ul style="list-style-type: none"> • 9 renewal postcards were mailed to expired members 4/11/16. • No new members. 	Virginia Hebda	Closed
Education: Patrick Byrne Susan Chalupa-Breese	<p>E-mail sent to the Allergy Advocacy Association contact person for 5/9/16 meeting – no response. Patrick will re-contact the Allergy Association this week for confirmation.</p> <ul style="list-style-type: none"> • A Save the Date notice will be sent to the chapter members. <p>A potential speaker for the 9/16 meeting is Brian Nicholson from Cryothermic Systems to speak on cooling systems/packs for stroke.</p> <p>Courses/Teaching Days:</p> <ul style="list-style-type: none"> • 4/16/16 – AACN Linkages at RGH • 5/3/16 – Emergency Nurses Conference at U of R. • CEN review Courses: • 7/11-7/12/16 at U of R School of Nursing • Unity – Deb Purvis will send dates • TNCC Provider Course 10/1-10/2/16 at RGH, sponsored by GVCENA • ENPC Provider Course 11/19-11/20/16 at RGH, sponsored by GVCENA • <p>EMS Week starts May 15th – the kick-off event will be Sunday 5/15/16 from 1300-1700 at the Public Safety Training Center on Scottsville Road. The event will include workshops, MLREMS Council Award presentations, food and refreshments</p>	Patrick Byrne Sue Chalupa - Breese	Closed
Communications : Dawn MacMullen	<p>Balance in the Grey Goose account is approximately \$1,100.</p> <ul style="list-style-type: none"> • Withdrawals included fees for domain registration and web hosting. <p>Reminders to go on Facebook, invite your friends to like the Chapter Facebook page.</p> <ul style="list-style-type: none"> • E-mail attachments to Dawn for events/conferences - please send in PDF format. <p>Please remind members to use their home e-mail accounts to receive chapter</p>		

	information – hospital e-mails will bounce back because of firewalls	Dawn MacMullen	Closed
NYS ENA Council Meeting Report: Sue Chalupa Breese Tammy Ophardt	<p>NYS ENA Council meeting was held 4/9/16 in Saratoga Springs – please refer to NYS ENA website for the complete meeting minutes.</p> <ul style="list-style-type: none"> • Membership – targeting flight nurses this year for membership • Government Affairs – A 3421 and S 2381: bill to amend the NYS Vehicle and Traffic Law requirement to exempt motorcyclist over age 21 from wearing helmets. Please contact your Assembly and Senate representatives. Mary Ann Teeter will send out e-mail. • Delegate stipend to National ENA conference in Los Angeles will be \$800. • Call in for State Council meetings now possible using Uber. • Procedure in place re: cancellation of meetings by the State Council President • Criteria for Rising Star Award changed to 3 years or less active in the chapter • Delegate Applications to attend National ENA as a NYS delegate need to be sent electronically and by postal mail in 2016. • State Conference attendance was 180 – Andrew Wong was Chairperson, speakers were great and 24 vendors. • Setting the Pace dates for 2017 – 4/27-4/28/17 State Council meeting 4/29/17 in Saratoga Springs. Pre-registration proposed for sessions in 2017 to allow for seating. • GVC ENA – 10 chapter members attended the State Council meeting. • Jeremiah DeHond, GVC ENA member, received the EMS Award from the State Council. 	Tammy Ophardt Sue Breese	Closed
Old Business	<p>Alina Vorobeychik scholarship:</p> <ul style="list-style-type: none"> • Decision to rename scholarship in 2015 to reflect all the chapter members who are deceased. • Discussion: <ul style="list-style-type: none"> ○ Education fund in remembrance of members who have died ○ Rename to GVENA Remembrance Educational Fund. ○ Memorial for deceased chapter members ○ Reminder from Virginia Hebda to remember deceased member names for National - ○ Recommendation: Keep a list for National – Membership Committee ○ Include a remembrance page on the chapter website with disclaimer not all inclusive. Please send names to Dawn <p>Motion by Tammy Ophardt, 2nd by Sue Chalupa-Breese to change the name of the Alina Vorobeychik Educational Scholarship Fund to the GVENA Educational Remembrance Scholarship</p> <ul style="list-style-type: none"> • Discussion: 		

- Motion by Dawn MacMullen - Remove remembrance and change to memorial, 2nd Mary Mahler.

Original motion amended by Tammy Ophardt to change to name of the Alina Vorobeychik Educational Scholarship Fund to the GVENA Memorial Education Scholarship.

- No further discussion
- Motion passed.

President Susan Knapp requested a change to the agenda to allow for ¾ vote.

Family Remembrance Donation to ENF (see attached policy):

The NYS ENA has recently changed their policy on donations to ENF for family members of ENA members that have passed away. The NYS ENA will now donate \$500 annually (one donation/year) to the ENF in memory of members/family members instead of individual donations.

In the past, the GVENA has made a single \$50 donation to ENF in memory of a chapter member or family member (i.e. mother/father/child/spouse) of a chapter member that has died.

Discussion if the chapter should adopt a policy similar to NYSENA where a one-time annual donation should be made to ENF in memory of all members/chapter member relatives that have died within the year. This would be a budget line titled Memorials.

- We do not have chapter members or family that die every year
- Donate \$100 annually to the ENF as a planned annual cost, budget line and keep a running list of deceased members/family members
- Motion by Patrick Byrne to adopt of budget line of \$100 annually in honor of deceased members/family members/others as decided. In years where there are none deceased, the GVENA retains the right to reabsorb the funds back in December. Check to be sent to ENF in December each year. 2nd Dawn MacMullen

Discussion:

- Give annual donation to ENF even if no members/family members are deceased that year/need to be honored that year.
- ENF fiscal year dates – send money at end of year in December.

Original motion rescinded by Patrick Byrne

New motion by Tammy Ophardt: if there are no deceased members to honor, GVENA will donate \$100 to ENF in December. Policy to be reviewed annually, 2nd Dawn

	<p>MacMullen</p> <ul style="list-style-type: none"> • No discussion • Motion passed. <p>NYS Council representative reimbursement Policy approved at 3/14/16 meeting and distributed with changes.</p> <p>Strategic Plan for Chapter based on the Pillars in the ENA 2020 Vision: see attached.</p>	Sue Knapp	Closed
New Business	<p>Got Fib (Fast, Irregular Beats) – information distributed. Information also available on ENA website with patient and provider education.</p> <p>Chapter newsletter – articles due by 5/1/16 to Sue Knapp.</p> <p>Clinical practice guidelines on ENA website – please distribute information, very good educational information that is useful in the ED practice setting.</p> <p>NYSENA meeting July 30th in Middletown.</p> <ul style="list-style-type: none"> • Educational sessions on poison control and stroke. • Stroke lecture will be presented by Mary Ann Teeter. • Hotel location and rates are posted on the NYSENA website. <p>Emergency Nurses Week in October:</p> <ul style="list-style-type: none"> • We need to plan early (May or June) for recognition/celebration as we do not have a July or August meeting. • We need to purchase products early. 	Sue Knapp	Closed
Adjournment	Motion to adjourn at 1837 by Dawn MacMullen/2 nd Rosa Waldroff		

Respectfully submitted,

Gwen Williams, MS, RN-BC, CNS-BC, CEN

2016 GVCENA Secretary

Next meeting: Monday, May 9, 2016: Business Meeting 1700-1800, Educational Session 1800-1900, Henrietta Volunteer Ambulance.