

Genesee Valley Chapter Emergency Nurses Association

Monthly Meeting Minutes

Meeting Date: June 13, 2016

Location: Henrietta Volunteer Ambulance

<u>TOPIC</u>	<u>DISCUSSION & ACTION</u>	<u>RESPONSIBLE PERSON</u>	<u>STATUS/ ACTION</u>
Called to order @ 1700	<p>Members Present: Patrick Byrne, Susan Chalupa-Breese, Virginia Hebda, Susan Knapp, Mary Mahler, Tammy Ophardt, Lucinda Pack, Monica Seaman, Elizabeth Smith, Rosa Waldroff, Gwen Williams,</p> <p>Uber Call in: Wendy Allen-Thompson, Ann Marie Dailey, Dawn MacMullen, Christine Scuttela</p> <p>Guests: Natalie Adams, Mike Berger, Sean Bray, James Budu, Thanu Chau, Rebecca Cherchia, Megan Haukins, Lee Lande, Nautuca Lawrence, Carly Meczak, Tonya Menl, Scott McMorris, Stephanie Murphy, Katherine Pilwcki, Kaitlin Shea, Lula Townsend,</p> <p>Meeting called to order by President Susan Knapp</p>	Susan Knapp	Closed
Welcome and Introductions	<p>President Susan Knapp welcomed the students from the University of Rochester, members on the Uber conference call and in person at the meeting. Members and guests were introduced.</p> <p>Attendees were reminded to sign the attendance sheet.</p>	Tammy Ophardt	Closed
Approval of Minutes	<p>Minutes form 5/9/16 were reviewed.</p> <ul style="list-style-type: none"> • Corrections: Emergency Nurses Day in October 2016: <ul style="list-style-type: none"> ○ Think about planning activities and come with ideas to the 5/16 (Change to 6/16) meeting <p>Motion to approve with correction: Tamy Ophardt, 2nd Sue Chalupa-Breese/Dawn MacMullen</p>	Susan Knapp	Closed
Secretary Report: Gwen Williams	<p>May meeting minutes submitted for approval.</p> <p>GVENA POP Box mail was forwarded to President Susan Knapp.</p> <p>Acknowledgement received from the Seaman Family</p>	Gwen Williams	Closed
Treasurer's Report: Susan Breese	<p>Checking account balance: \$11,874.20.</p> <p>Account signature cards have not been received. Sue Chalupa-Breese has been in contact with the NYSENA Treasurer Mary Ellen Jennison.</p>		

	Outstanding checks: \$75. Grey Goose Account: \$476.37 remaining	Susan Chalupa Breese	Closed
President-Elect Report: Monica Seaman	Monica thanked the chapter members for their support following the death of her husband.	Monica Seaman	Closed
Past President Report: Tammy Ophardt	Present and no report	Tammy Ophardt	Closed
President's Report: Susan Knapp	The National ENA calendar dates were reviewed: Delegates for National ENA meeting due 7/16. Reminder – no July or August GVENA chapter meetings	Susan Knapp	Closed
Committees:			
Membership: Virginia Knapp	Chapter membership as of 6/12/16: 180 1 new member - Jeff Eckdahl, Nurse Manager RGH ED 6 expired members – postcard reminders sent.	Virginia Hebda	Closed
Education: Patrick Byrne and Susan Chalupa-Breese	<p>May Meeting on Anaphylaxis – legislation was sent to Governor Cuomo re: recognition and treatment. Recommendations – early administration of epinephrine, may require prolonged observation for rebound effects, review of practice for allergic reactions – Benadryl, H2 blockers to covert patients quicker</p> <p>Educational sessions scheduled every other month:</p> <ul style="list-style-type: none"> • September meeting: possible speaker Dr. James Cullinan from RGH ED, on medical decontamination trends in the ED • November – topic on personal safety re: armed robbery • Dr. Chris Galton, Anesthesia at U of R, available to speak on moderate sedation and procedural sedation at a future meeting <p>Patrick Byrne presented the background on the personal safety and armed robbery topic – Eastern Niagara Medical Center armed robbery, opioid use/access/dependency and at risk facilities, best practices from other industries, secondary traumatization of employees, law enforcement reporting/investigations, urgent care settings – dispensing or narcotics/signage.</p> <p>Recommendation to invite the EMS community to the educational sessions.</p>		

	<p>Courses:</p> <ul style="list-style-type: none"> • CEN Review – July 11-12 at U of R, September 8-9 at Unity • TNCC Provider – October 1-2 at RGH • ENPC Provider – November 19-20 at RGH <p>NYSENA Meeting: July 29-30 in Middletown will have educational sessions on stroke and poison control – heroin, laxatives. July 29th educational sessions, July 30th Council Meeting. Constant Contact meeting notice will go out this week. All members and guests are welcome to attend.</p>	Patrick Byrne and Sue Breese	Closed
Communications Dawn MacMullen	<ul style="list-style-type: none"> • Reminder to like the Facebook page • Post condolences on the Florida ENA website for the Orlando shootings • GVENA posted condolences and support on the Orlando Regional Medical Center website • Patrick placed our support on the GVENA website 	Dawn MacMullen	Closed
New Business	<p>March of Dimes, Nurse of the Year Awards : Virginia Hebda</p> <ul style="list-style-type: none"> • Nominations due – deadline extension 6/30/16 • Meeting next week • <p>EMS Handoff video was discussed and viewed at the end of the meeting.</p> <p>Other: Day on the Hill – Deb Taylor attended</p>	Sue Knapp	Closed
Old Business	<p>Coalition of Local Nursing Organizations Meeting: Virginia Hebda</p> <ul style="list-style-type: none"> • Next educational session and meeting will be 10/19/16 • St. Johns Fisher College • Speaker will be Edward Dougherty from the Anti-Poverty Initiative <p>Scholarship Policy: draft policy presented by Sue Knapp for comments</p> <ul style="list-style-type: none"> • Scholarship to be used to attend the NYSENA annual educational conference and membership dues. • Scholarship to cover conference registration fee or membership dues <p>Need to add:</p> <ul style="list-style-type: none"> • Does not include hotel, beverages, food, or travel • Clarify for registration only • 1 year membership dues – limited to one year • Sue Knapp will bring policy back at the September GVENA chapter meeting 		

	<p>Emergency Nurses Week October 2016: Discussion:</p> <ul style="list-style-type: none"> • Speaker at chapter business meeting • Possible membership raffle • Gifts to membership/hospital – pens without dates • Discussion: <ol style="list-style-type: none"> 1. Sue Chalupa-Breese recommended one person from each hospital (13) in the chapter region receive a ENA membership to assist non-members to become members. 2. Patrick Byrne recommended a professional prize, have a drawing to collect names for each hospital, e-mail the information re: the drawing through Constant Contact, give a pen with a card with chapter and drawing information on the back 3. Tammy Ophardt recommended the drawing include new or renewing members, all names in the hat, send e-mails to managers to announce the meeting, but all managers do not distribute to their staff, small business size cards attached to the pen with the drawing at the 9/16 meeting, get the message out about the chapter and the scholarship 4. Mary Mahler recommended supplementing the membership at 50%, limited to 10-15 members that participate 5. Virginia Hebda – can use the post-card size template to print the cards 6. Chapter purchase pens with attached business cards printed with information re: if recipient is interested in a yearly ENA membership or scholarship (4), please send a return e-mail with the required information, information sheet will be on the website. 7. Continue with candy and pens at each hospital or flowers. <p>Motion by Sue Chalupa-Breese: \$3,000 to be expended from the GVENA account to purchase pens, ribbons, cards, candy for Emergency Nurses Week in October. The items will be distributed to the 13 hospitals with the chapter region. The remainder, after the above items are purchased, will be used to fund scholarships and ENA memberships for Emergency Nurses Week 2016.</p> <p>2nd Rosa – motion passed.</p> <p>Assignments: Verbiage for cards – Tammy Ophardt and Virginia Hebda Pens – Virginia Hebda will order Hershey Kisses – Tammy Ophardt will order</p>		
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Motion to Adjourn:	<p>Motion to adjourn at 1833 by Sue Chalupa-Breese/2nd Rosa Waldroff.</p> <p>Meeting adjourned.</p>		

Next meeting: Monday September 12, 2016, 1700, Henrietta Volunteer Ambulance.

Respectfully submitted,

Gwen Williams, MS, RN-BC, CNS-BC, CEN

GVENA Secretary 2016