

# **Genesee Valley Chapter Emergency Nurses Association**

## **Monthly Meeting Minutes**

**Meeting Date:** May 9, 2016

**Location:** Henrietta Volunteer Ambulance

<u>TOPIC</u>	<u>DISCUSSION &amp; ACTION</u>	<u>RESPONSIBLE PERSON</u>	<u>STATUS/ ACTION</u>
<b>Called to order @ 1703</b>	<p>Members Present: Sue Chalupa Breese, Patrick Byrne, Andrea Estes, Susan Knapp, Josh Kulp, Rosemary Praino Magill, Dawn MacMullen, Mary Mahler, Tammy Ophardt, Lucinda Pack, Kristian Reninger, Wendy Allen Thompson, Rosa Waldroff, Gwen Williams.</p> <p>Present by phone: Virginia Hebda</p> <p>Excused: Monica Seaman, Deb Taylor</p> <p>Meeting called to order by President Susan Knapp</p>	Susan Knapp	Closed
<b>Announcements</b>	<ul style="list-style-type: none"> <li>• Condolences to Monica Seaman on the death of her husband.</li> <li>• Flowers were sent on behalf of the chapter.</li> <li>• Chapter and Board members attended the calling hours.</li> <li>• Bereavement Policy will be followed as discussed at 4/11/16 meeting.</li> </ul>	Susan Knapp	Closed
<b>Welcome and Introductions</b>	<ul style="list-style-type: none"> <li>• President Susan Knapp welcomed members in attendance at the GVENA meeting.</li> <li>• Members in attendance introduced themselves, credentials/titles, and workplace location.</li> </ul>	Susan Knapp	Closed
<b>Approval of Minutes</b>	<ul style="list-style-type: none"> <li>• April 11, 2016 were approved with the following corrections:               <ul style="list-style-type: none"> <li>○ Page 1 - Change GVCENA to GVENA</li> <li>○ Page 4 – “change amendment to allow for majority vote” –delete</li> </ul> </li> <li>• Motion to approve by Sue Chalupa Breese/2<sup>nd</sup> Dawn MacMullen.</li> <li>• 4/11/16 minutes approved with corrections/changes</li> </ul>	Susan Knapp	Closed
<b>Secretary Report: Gwen Williams</b>	<ul style="list-style-type: none"> <li>• Minutes submitted to President Sue Knapp and posted on the GVENA website prior to meeting.</li> </ul>	Gwen Williams	Closed
<b>Treasurer Report: Sue Breese</b>	<ul style="list-style-type: none"> <li>• GVENA checking account balance: \$11,874.24</li> <li>• Sue Knapp and Sue Chalupa Breese received from Geneva General a corporate compliance notification for the chapter.</li> </ul>		

	<ul style="list-style-type: none"> <li>• \$220 received from National ENA for 1<sup>st</sup> quarter 2016 for new and renewing members.</li> <li>• Joy Doser sent a thank you note for the \$500 chapter donation to her Rehabilitation Fund.</li> <li>• Mary Ellen Jennison, NYSENA Treasurer, will send bank account signature cards to Virginia Hebda and Sue Chalupa Breese.</li> </ul>	Susan Chalupa Breese	Closed
<b>President-Elect Report: Monica Seaman</b>	<ul style="list-style-type: none"> <li>• No report. Monica Seaman excused.</li> </ul>	Monica Seaman	Closed
<b>Past President Report: Tammy Ophardt</b>	<ul style="list-style-type: none"> <li>• No report.</li> </ul>	Tammy Ophardt	Closed
<b>President's Report: Susan Knapp</b>	<ul style="list-style-type: none"> <li>• Correspondence: <ul style="list-style-type: none"> <li>○ National ENA activities calendar: <ul style="list-style-type: none"> <li>▪ Nurses Week May 6-May 13</li> <li>▪ EMS Week – May 15-21</li> <li>▪ Day on the Hill 5/11 – Deb Taylor to attend</li> <li>▪ Delegates applications due to NYSENA President – check your email for deadline and application</li> <li>▪ Advance Program for National Meeting is on the ENA website, early registration is open</li> </ul> </li> </ul> </li> </ul>	Susan Knapp	Closed
<b>Membership: Virginia Hebda</b>	<ul style="list-style-type: none"> <li>• As of 5/4/16 – GVENA membership: 186 <ul style="list-style-type: none"> <li>○ 1 new member Wayne Pierce from RGH</li> <li>○ 15 non-renewals from 4/16 were sent reminder postcards</li> </ul> </li> <li>• NYSENA Membership Committee will be sending membership information to Flight Nurses in 2016.</li> </ul>	Virginia Hebda	Closed
<b>Education: Sue Chalupa-Breese and Patrick Byrne</b>	<ul style="list-style-type: none"> <li>• 5/9/16 education presentation on Anaphylaxis Emergencies after business meeting</li> <li>• No education presentations during July or August – no chapter meetings</li> <li>• 9/12/16 meeting – Dr. Cullinan from RGH invited to speak on HazMat/Decon</li> <li>• Another potential speaker for the 9/16 meeting is Brian Nicholson from Cryothermic Systems to speak on cooling systems/packs for stroke.</li> <li>• Additional topics to consider: how to deal with drug seeking individuals and personal safety in the ED after armed robbery in Lockport, NY ED 5/6/16. Possible speakers – Moses Robinson from RPD, Kate Stewart from RGH, Mark Philippy from HVA, Monroe County Sheriff's Department <ul style="list-style-type: none"> <li>○ Discussion re: active shooter and armed robbery for narcotics</li> </ul> </li> </ul>		

	<ul style="list-style-type: none"> <li>○ Need to educate providers on narcotic dependency</li> <li>○ Stop Now – limits amounts of narcotics that can be prescribed</li> <li>○ Narcotic dependency</li> <li>○ Patient satisfaction, “load and go” in some ED’s</li> <li>○ How to protect yourself – keep details of encounter</li> <li>○ What is your hospital policy on armed robbery – guidance on issue</li> </ul> <ul style="list-style-type: none"> <li>● Courses/Teaching Days: <ul style="list-style-type: none"> <li>○ CEN review Courses: <ul style="list-style-type: none"> <li>○ 7/11-7/12/16 at U of R School of Nursing</li> <li>○ Unity – Deb Purvis will send dates</li> <li>○ TNCC Provider Course 10/1-10/2/16 at RGH, sponsored by GVENA</li> <li>○ ENPC Provider Course 11/19-11/20/16 at RGH, sponsored by GVENA</li> </ul> </li> </ul> </li> <li>● EMS Week starts May 15<sup>th</sup> – the kick-off event will be Sunday 5/15/16 from 1300-1700 at the Public Safety Training Center on Scottsville Road. The event will include workshops, MLREMS Council Award presentations, food and refreshments</li> <li>● Lucinda Pack gave a brief update from the Emergency Nursing Conference 5/2/16 at the U of R – changes in EMS meds, epi-pen,</li> </ul>	Sue Chalupa Breese and Patrick Byrne	Closed
<b>Communication:</b> <b>Dawn MacMullen</b>	<ul style="list-style-type: none"> <li>● Chapter newsletter was sent out in 5/16 via Constant Contact</li> <li>● Facebook page – please continue to Like Us on Facebook</li> <li>● Updated website – will add CEN Review Course</li> </ul>	Dawn MacMullen	Closed
<b>Old Business</b>	<ul style="list-style-type: none"> <li>● Strategic Plan 2016 GVENA distributed from last meeting. <ul style="list-style-type: none"> <li>○ Plan is based on the pillars from National ENA 2020 Vision and NYSENA.</li> <li>○ Goals and activities were chosen from each pillar – what activities we are able to accomplish at the chapter level</li> <li>○ Review and approve to help the chapter move forward</li> <li>○ Membership recruitment – bring a guest/potential member to the meetings</li> <li>○ Questions – please see Sue Knapp</li> <li>○ Changes will be posted on the website by Sue Knapp on the website</li> <li>○ Motion to approve with changes – Sue Chalupa-Breese/2<sup>nd</sup> Dawn MacMullen – approved</li> </ul> </li> <li>● Bereavement Policy – approved with changes from 4/16 meeting.</li> <li>● Scholarship Policy – changes made and will re-post on website for approval at</li> </ul>		

	<p>6/16 meeting.</p> <ul style="list-style-type: none"> <li>• Remembrance on Website: <ul style="list-style-type: none"> <li>○ Starting in 2016, the Membership Committee will track membership list for place names of nurses that have died for remembrance on the GVENA website. Disclaimer added to the website that list is not inclusive and names may be added.</li> <li>○ Dawn MacMullen will call National ENA for past names and post on website from prior to 2016.</li> </ul> </li> </ul>	Susan Knapp	Closed
<b>New Business</b>	<ul style="list-style-type: none"> <li>• Coalition Meeting 4/18/16 of local nursing organizations: <ul style="list-style-type: none"> <li>○ Virginia Hebda reported that 10 member organizations were represented</li> <li>○ Next meeting will be either 10/19 or 10/20 with a speaker and CEU's offered.</li> <li>○ Basil Hall, St. John Fisher College, 5:30 PM registration/speaker/networking</li> <li>○ Topics planned – diabetes tele health, poverty in Rochester, adding monetary value to nursing practice</li> </ul> </li> <li>• Emergency Nurses Day in October 2016: <ul style="list-style-type: none"> <li>○ Think about planning activities and come with ideas to the 5/16 meeting</li> </ul> </li> <li>• Uber Conferencing – need to investigate possibility for future chapter meetings <ul style="list-style-type: none"> <li>○ NYS ENA has a Uber subscription</li> <li>○ Uber is free for 10 participants</li> <li>○ Target June meeting for online conferencing</li> <li>○ Education or Membership Committee to be responsible</li> <li>○ Virginia Hebda has Uber sign up information – send access number to members.</li> <li>○ Dawn MacMullen will send information to chapter members when available.</li> </ul> </li> </ul>	Virginia Hebda	Closed
<b>Adjournment @ 1800</b>	Motion to adjourn by Rosa Waldroff/2 <sup>nd</sup> Dawn MacMullen – approved.		

**Respectfully submitted,**

Gwen Williams, MS, RN-BC, CNS-BC, CEN

2016 GVENA Secretary

**Amendments:**