

Genesee Valley Chapter Emergency Nurses Association Monthly Meeting Minutes

Meeting Date: October 10, 2016

Location: Pomodoro's Grille

<u>TOPIC</u>	<u>DISCUSSION & ACTION</u>	<u>RESPONSIBLE PERSON</u>	<u>STATUS/ ACTION</u>
Called to order @ 1700	Members Present: Patrick Byrne, Susan Chalupa-Breese, Virginia Hebda, Susan Knapp, Rosemary P. Magill, Mary Mahler, Dawn MacMullen, Tammy Ophardt, Lucinda Pack, Monica Seaman, Elizabeth Smith, Desiree Watkins, Gerard Watkins, Gwen Williams, Excused: Rosa Waldroff Meeting called to order by President Susan Knapp.	Susan Knapp	Closed
Welcome and Introductions	President Susan Knapp welcomed the members and guests to the monthly GVENA Chapter meeting. Happy Emergency Nurses Week. Attendees were reminded to sign the attendance sheet. Members were reminded that UBER conferencing is available.	Susan Knapp	Closed
Approval of Minutes	Minutes form 9/12/16 were reviewed. <ul style="list-style-type: none"> • Corrections: <ul style="list-style-type: none"> Page 5 - Elections: add Alternate Representative Susan Chalupa-Breese Motion to approve 9/12/16 minutes with correction: Virginia Hebda/2 nd Dawn MacMullen. Passed.	Susan Knapp	Closed
Secretary Report: Gwen Williams	September meeting minutes submitted for approval. PO Box checked – no mail for chapter.	Gwen Williams	Closed
Treasurer's	Checking account balance: \$12,070.53 (same as 9/16)		

Report: Susan Breese	<p>First Niagara Accounts will be transferred to Key Bank Accounts. Checks from TNCC Course October 1-2, 2016 were unable to be deposited – Key Bank was closed for allow for 1st Niagara Accounts to be transferred. Sue has an appointment 10/11/16 at Key Bank – same routing number used.</p> <p>Kelly Johnson, CPA completed audit for 2015. GVENA starting balance was corrected with NYSENA. Need to close out 2015 books.</p> <p>Motion to accept: Gwen Williams/2nd Tammy Ophardt</p>	Susan Chalupa Breese	Closed
President-Elect Report: Monica Seaman	Present and no report	Monica Seaman	Closed
Past President Report: Tammy Ophardt	Present and no report.	Tammy Ophardt	Closed
President's Report: Susan Knapp	<p>National ENA Elections will be held September 22-October 12– please watch your e-mail for the candidate's bios and ballot. Director at Large Candidate, Mary Lou Killian is from NYS.</p> <p>Emergency Nurses Week celebration: Entry for one paid membership for each hospital in the Chapter region (14) is on the website now. Deadline for submission is 11/14/16. One member/non-member from each hospital is eligible to receive a one year paid membership by submitting the required information on the GVENA website by November 14th.</p> <p>Pens and tags with information about ENA and for the drawing will be distributed at the meeting 10/10/16.</p>	Susan Knapp	Closed
Committees:			
Membership: Virginia Knapp	Chapter membership as of 10/16: 173 members. 9 expired members 0 new members		

	Welcome letters were sent to new members. Membership renewal reminders were sent to expiring members.	Virginia Hebda	Closed
Communications Dawn MacMullen	New ENA information – chapter, state and national is posted on Facebook.	Dawn MacMullen	Closed
Education: Patrick Byrne and Susan Chalupa-Breese	<p>10/19/16: Virginia Hebda and Susan Knapp distributed the flyer for the 2nd Annual Continuing Education Offering sponsored by The Coalition of Nursing Organizations/Greater Rochester-Monroe County Region on Wednesday 10/19/16, 6-8 PM at St. John Fisher College Basil Hall Room 135.</p> <p>10/10/16 – Genentech Sponsored Dinner on Exploring Treatment Eligibility for Acute Ischemic Stroke at Pomodoro Grille, Monroe Avenue at 6 P. Twenty eight people are registered. Tim from Genentech is pleased with the registration number.</p> <p>10/26/16 – Nazareth College, Understanding Rituals of Dying and Death in World Religions 5 – 8:15 P.</p> <p>10/28/16 – How to Be an Effective Board Member, 1-4:30 PM, Wegman’s School of Nursing.</p> <p>GVENA Sponsored Courses:</p> <ul style="list-style-type: none"> • TNCC Provider – October 1-2 at RGH, 13 registered, V. Hebda course director • ENPC Provider – November 19-20 at RGH. S. Knapp course director. <p>TNCC October 1-2 summary:</p> <ul style="list-style-type: none"> • 15 students • 50% pass rate on written exam • 1 student failed both the written and the TNP skill station • Discussion re: pass rate: <ul style="list-style-type: none"> ○ Long format on day 1 (0700-1700) with lectures ○ Reminder that students need to prepare ahead of time – read manual and watch modules ○ Student evaluations – long day, no time to study on Saturday night due to exhaustion 		

- Post class debrief with instructors:
 - More in our control to improve pass rates without violating testing concept
 - Instructor need to review questions on the final exam to be certain that content is covered in their lectures – highlight key points to know
 - Particular questions had tight answers, not concepts
 - 15 questions on the specialty areas – bariatric, geriatric, pediatric, pregnant patient
 - Failure rate did not represent student knowledge – 14/15 passed the TNP station
 - Some students acknowledged that they did not read the book
 - Online modules have print out study sheets
 - Provider manual has much information
 - Test was more difficult than in the past
 - Skills station – instructors should reinforce information covered in the lectures and online modules for the test on specialty populations
 - Look at format for 2017 – lecture, skills, agenda
- V. Hebda and S. Chalupa-Breese reported that one copy of Test B was missing on the day of the final exam.
 - The NYS ENA TNCC Course Director was notified and the test has been pulled. Discussion among course directors re: having a pool for 500 questions to pull out 50 questions for the exam.
 - National ENA is looking at placing the test online.
- Student evaluations:
 - Course was a success
 - Useful material for my practice
 - Learned a lot that can be applied to my practice
 - 16.75 CEU's for 2 days!!!!
- Revenue for chapter – profit from each course after bills and instructors are paid is a couple of hundred dollars usually. Indirect fees paid to national ENA (\$75/student) and cost of the manuals (\$68/student) has increased.
- Discussion re: purchasing new equipment and bins – plan for instructors to meet after November ENPC course.
- Reminder TNCC tests A and D have been compromised – using tests E and F

	<p>Patrick Byrne met with Dr. Cullinan from RGH re: lecture presentation for 2016/2017. Decision to move Dr. Cullinan lecture to 2017 to reserve the large lecture room – will check with Reg Allen at HVA.</p> <p>10/19/16 The Coalition of Nursing Organizations/Greater Rochester-Monroe County Region:</p> <ul style="list-style-type: none"> ○ Coalition has requested a \$50 donation from each organization in the Coalition to cover the cost of CEU's. ○ Motion to approve: Virginia Hebda/2nd Tammy Ophardt. Approved. Sue Chalupa-Breese will send the check. <p>:</p>	Patrick Byrne and Sue Breese	Closed
Old Business	<p>Chapter Elections: the following slate was presented: President – Monica Seaman (elected 2015 as President-Elect) President-Elect – Patrick Byrne Treasurer – Virginia Hebda Treasurer-Elect – Susan Chalupa-Breese Co-Secretaries: Mary Mahler and Rosemary Praino-Magill</p> <p>Representatives to NYS Council (2): Monica Seaman Ann Marie Dailey</p> <p>Alternate representatives to NYS Council (4): Sue Chalupa-Breese Gerald Watkins Wendy Allen-Thompson Rosa Waldroff</p> <p>As officer and representative candidates are unopposed, motion by the Secretary to cast one vote for the 2017 slate of officers listed above. Motion: Sue Chalupa-Breese, 2nd Virginia Hebda. Passed.</p> <p>I, Gwen Williams, GVENA Secretary, cast one vote in the positive for the 2017 GVENA Slate of Officers listed above.</p>	Sue Knapp	Closed

New Business	<p>NYS ENA Council meeting 10/29/16 in Binghamton. 10/28/16 will be the orientation session for new chapter officers – roles and responsibilities.</p> <p>2017 Officer, representative and alternate representative list will be sent to the State Council.</p> <p>Committee Chairs are appointed by the President. Monica Seaman will appoint chairs for the following Committees: Membership Communications Education Please see Monica if interested. Additional ad hoc committees may be available</p>	Susan Knapp	Closed
Motion to Adjourn:	Motion to adjourn at 1758 by Dawn MacMullen/2 nd Virginia Hebda. Motion passed. Meeting adjourned.		

Next meeting: Monday, November 14, 2016, Henrietta Volunteer Ambulance Board Room, 1700.

Respectfully submitted,

Gwen Williams, MS, RN-BC, CNS-BC, CEN

GVENA Secretary 2016